

Westwood Information

1155 Westwood St., De Pere, WI 54115

PHONE: (920) 337-1087 • FAX: (920) 337-1091

SCHOOL HOURS

SCHOOL BEGINS AT 8:40AM

DISMISSAL IS AT 3:30PM

BREAKFAST/ LUNCH

BREAKFAST BEGINS AT 8:20AM

LUNCH TIMES VARY BY GRADE LEVEL

EARLY DISMISSAL

EARLY DISMISSAL IS AT 11:50 AM. IF YOUR STUDENT HAS ALTERNATE PICK-UP PLANS FOR THOSE DAYS, PLEASE NOTIFY THE OFFICE.

END OF THE DAY MESSAGES

IF YOU NEED TO NOTIFY YOUR CHILD TO A CHANGE IN THEIR PICK-UP/WALK/BUS PLAN, PLEASE NOTIFY THE OFFICE PRIOR TO 2:30PM. THE OFFICE NEEDS TIME TO DELIVER THE MESSAGE TO THE CORRECT CLASSROOM(S).

PICK-UP

ALL STUDENTS THAT ARE PICKED UP AT THE END OF THE DAY WILL EXIT THROUGH THE FRONT DOORS.

EARLY PICK-UP

IF YOU ARE PICKING UP YOUR STUDENT PRIOR TO THE END OF THE DAY, PLEASE NOTIFY THE OFFICE AHEAD OF THE SCHEDULED PICK-UP TIME. THAT WAY, WE CAN HAVE THEM READY TO GO IN THE OFFICE!

MEDICATION DROP OFF

PLEASE SCHEDULE A TIME WITH OUR OFFICE STAFF BY CALLING (920) 337-1087.

DROP-OFF

SUPERVISION BEGINS AT 8:25AM. DO NOT DROP STUDENTS OFF PRIOR TO 8:25AM. ALL STUDENTS DROPPED OFF WILL ENTER THROUGH THE FRONT DOORS THEN WALK THROUGH THE OFFICE.

